



Production Authorization

1140 Connecticut Avenue, NW, Suite 600
Washington, DC 20036
P 202.464.2400
F 202.464.0999
1.800.522.BETA (2382)

Deposition Date : _____ Deponent : _____

Case Caption : _____

- | | |
|--|---|
| <input type="checkbox"/> Certified original transcript | <u>Disk Format Type</u> |
| <input type="checkbox"/> Certified copy | <input type="checkbox"/> ASCII text format |
| <input type="checkbox"/> Condensed transcript <u>with</u> keyword index | <input type="checkbox"/> WordPerfect |
| <input type="checkbox"/> RealTime - LiveNote or Case View | <input type="checkbox"/> MS Word |
| <input type="checkbox"/> Exhibits with transcript | <input type="checkbox"/> E-TRAN |
| <input type="checkbox"/> Same day uncertified disk | <input type="checkbox"/> Other format : _____ |
| <input type="checkbox"/> e-mail rough draft file of transcript to (additional charges apply) : | |

Delivery Time Requirements

- Same Day - *additional charges apply*
- Next business day - *additional charges apply*
- 2 day delivery - *additional charges apply*
- 3 - 4 day - *additional charges apply*
- 5 - 9 day delivery - *additional charges apply*
- Standard delivery (10 days)

Video Services

- Original Copy
- VHS
- DVD
- CD
- CD with transcript sync

Requesting Attorney

.....
Attach Business Card / Name / Address/ Phone
.....

Attorney : _____ Date : _____
(sign to confirm order)

Attorney initials here to have order selections apply to entire case

Reporter : _____

Invoices are due and payable upon receipt. COD charges may apply.
Finance charges apply 30 days after original invoice date.
Reporters can not negotiate terms or prices. All pricing is handled by our Washington, DC office.